

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JUNE 18, 2012

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE JUNE 11, 2012 REGULAR BOARD MEETING MINUTES, APPROVAL OF THE JUNE 11, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE JUNE 11, 2012 BUILDING AND PROPERTY MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

A. Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, recognized those Vocational-Technical School students who earned "Student of the Quarter" awards for the Fourth quarter of the 2011-2012 school year.

Grade 10	Marisa Blumenstein	American Studies
Grade 10	Amber Boose	American Studies
Grade 10	Joshua Bruno	Welding
Grade 10	Tyler Gantz	Carpentry
Grade 10	Keisha Ickes	Dental Assisting
Grade 10	Kylie Johnston	American Studies
Grade 10	Noah Rife	Automotive Collision Technology
Grade 11	Sherry Brunner	Child Care and World Studies
Grade 12	Melissa Cronk	Advertising Art & Design
Grade 12	Daniel Farling	Carpentry
Grade 12	Jacob Lautsbaugh	Computer Information Systems
Grade 12	Philip Warehime	HVAC

B. Recognition of Academic Achievement Awards for the Third Quarter (Revised)

Mr. Steven Smith, high school principal, will recognize those students who have earned the academic achievement award for the third quarter for the 2011-2012 school year.

Grade 9	Zachary Moul	99.4
Grade 10	Richard Monahan	99.8
Grade 11	Kayley Luszik	98.86
Grade 12	Lindsey Jones	98.68

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS (. . .continued)**C)Recognition of Academic Achievement Awards for the Fourth Quarter**

Mr. Steven Smith, high school principal, will recognize those students who have earned the academic achievement award for the fourth quarter for the 2011-2012 school year.

Grade 9	Adam Baldoni	99.4
Grade 10	Abigail McCrea	98.8
Grade 11	Caelan Shirey	98.8
Grade 12	Kayla Richwine	100.0

D) History Day Students (6th Grade) Paige Snyder/Samantha Meacock

VI. TREASURER'S REPORT (Balances as of May 31, 2012)

General Fund	\$ 7,495,222.43
Cafeteria Fund	\$ 391,970.67
Student Activity Fund	\$ 195,221.44
Capital Projects	\$ 2,982,037.74
Newville Project	\$ 620,218.54

VII. PAYMENT OF BILLS

General Fund	\$ 554,227.70
Cafeteria Fund	\$ 111,617.49
Student Activities Fund	\$ 12,849.50
Newville Construction	\$ 11,040.01

Total \$ 689,734.70

VIII. READING OF CORRESPONDENCE**IX. RECOGNITION OF VISITORS**

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)****1) Rachel Durnin**

Carlisle, PA 17013

Long-Term Substitute Elementary Guidance Counselor
(replacing Mrs. Bingaman who will be on
child-rearing leave of absence)

Education:

Shippensburg University – School Counseling (Master's Degree)

Experience:

Carlisle Area School District – Vocational Aide
ChildTime – Assistant Teacher

The administration recommends that the Board of School Directors appoint Ms. Durnin to serve as a Long-Term Elementary Guidance Counselor at Oak Flat Elementary School, effective August 17, 2012 through approximately October 19, 2012, replacing Mrs. Bingaman who will be on child-rearing leave of absence. Ms. Durnin's compensation for this position should be established at Master's, step 1 \$48,295.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

2) 2012 Summer Technology Workers**(ACTION ITEM)**

The individuals listed are recommended to serve as summer technology workers during the summer of 2012.

Timothy Bear	Grade 12
D'mytri Kingsborough	Grade 11
Logan Miko	Graduate

The administration recommends that the Board of School Directors approve the individuals listed to serve as summer technology workers, pending receipt of all required paperwork.

3) Transfer of Professional Personnel**(ACTION ITEM)**

Based on staffing needs necessitated by furloughs, nonrenewal and attrition, the administration will transfer the professional employee whose name is listed below for the 2012-2013 school year. This transfer is in accordance with Board Policy 409 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

Employee	From	To
Leah Richwine	Sixth Grade Reading Teacher	Part-Time Elementary Reading Specialist

The administration recommends that the Board of School Directors approve the professional employee transfer as presented.

A) PERSONNEL CONCERNS (...continued)**4) Department Chair Recommendations****(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to recommend the individuals listed to serve as chair members for the respective departments in the positions noted.

Staff Member	Department / Position
Cherie Powell	Business / Chairperson
Sherri Mains	Counseling / Chairperson
Daryl Balseiro	Music / Chairperson
Carol Madden	Nursing / Chairperson
Heath Myers	Science / Chairperson
Julie Thumma	Science / Assistant Chairperson
Nate Gutshall	Social Studies / Chairperson
Scott Penner	Social Studies / Assistant Chairperson
Abigail Leonard	Special Education / Assistant Chairperson
Candace Bova	Special Education / Assistant Chairperson
Megan Anderson	World Languages / Chairperson
Lauren Swigart	Reading / English / Assistant Chairperson
Christina Gruver	Mathematics/Assistant Chairperson

The administration recommends that the Board of School Directors approve the individuals as presented and compensation for each position should be based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)**5) Ryan Kelley**

Carlisle, PA 17015

Eighth Grade Math Teacher at the
Middle School replacing Ms. Rebecca Lehman
who has resigned

Education:

Shippensburg University – Mathematics Education (Bachelor's Degree)

Experience:

Shippensburg University Department of Mathematics – Master Classroom Assistant

The administration recommends that the Board of School Directors appoint Mr. Kelley to serve as an Eighth Grade Math Teacher at the Middle School, replacing Ms. Lehman who has resigned, beginning with the 2012-2013 school year. Mr. Kelley's compensation for this position should be established at Bachelor's Degree Step 1, \$42,588.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 6) **Ms. Katie Magee**, seventh grade English teacher is requesting one and one half day leave without pay, retroactive to June 4, 2012, which will be the one day leave without pay and June 8, 2012 which will be the half day leave without pay.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Ms. Magee's request for one and one half day leave without pay as presented.

(ACTION ITEM)

- 7) **Mr. Saul Cohick** is being recommended to be changed as a summer student hire to a seasonal laborer. Mr. Cohick has specific work skills which allow him to work independently on complex tasks. This adjustment reflects a change from \$7.80 per hour to \$9.25 per hour.

The administration recommends that the Board of School Directors approve the change of Mr. Cohick from a summer student hire to a seasonal laborer and adjust the change from \$7.80 per hour to \$9.25 per hour.

XIII. NEW BUSINESS (. . .continued)**B) Dismissal of Food Service Employees****(ACTION ITEM)**

The Board made the final decision to contract for food service and the Department of Education approved the Contract at the end of May. Subsequent to that Mr. Fry and Chartwells signed the contract and it was returned Wednesday, June 13 to PDE. As part of the contract Chartwells is to assume responsibility for employees and the Board must now terminate these individuals as Big Spring School District employees. A complete list of terminations is included in the resolution. All but one of the Big Spring employees was offered a job with Chartwells.

The administration recommends the Board of School Directors approve by resolution the dismissal of all current food service employees as of June 30, 2012.

XIII. NEW BUSINESS (. . .continued)**C) Approval of Act 93 Comprehensive Compensation Plan****(ACTION ITEM)**

In consultation with the Board, the administration drafted a new administrative compensation plan to be in effect from July 1, 2012 through June 30, 2015. Significant changes within the plan are that it implements a salary freeze for 2012/13 and increases healthcare premium share from the current 12% to 17% by the end of the plan.

The administration recommends the Board of School Directors approve the Comprehensive Compensation Plan for the Act 93 Administrators of the Big Spring School District to be in force from July 1, 2012 through June 30, 2015.

(ACTION ITEM)**D) Approval of Classified Employee Comprehensive Compensation Plan**

In consultation with the Board and the classified employee representatives, the administration drafted a new compensation plan to be in effect from July 1, 2012 through June 30, 2015. Rather than furlough additional classified staff a decision was made to reduce hours to meet the loss of 500 students in recent years and help meet current and future budget constraints. All 12-month employees were cut 8-days during the 8-week energy saving period. It also includes a 2% wage increase for 2012/13, increases healthcare premium share from the current 12% to 17% by the end of the plan, and adds a new payscale for all new employees hired on or after July 1, 2012 that will help mitigate future increases in personnel expense.

The administration recommends the Board of School Directors approve the Comprehensive Compensation Plan for the Classified Employees of the Big Spring School District to be in force from July 1, 2012 through June 30, 2015.

E) Summer School Subjects and Personnel**(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum and Instruction and Educational Technology, has organized staffing and summer school sessions for elementary and high school levels.

Information is included with the agenda.

The administration recommends that the Board of School Directors approve the proposed summer school sessions, subjects and staffing as presented and set compensation for each position based on the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . .continued)**F) Approval of the Proposed 2012-2013 Medical Standing Orders (ACTION ITEM)**

The District's medical standing orders have been reviewed by the administration and Mrs. Carol Madden, head nurse, and Dr. Darryl Guistwite, school physician, has approved the 2012-2013 school term's medical standing orders.

A copy of the signed 2012-2013 medical standing orders is included with the agenda.

The administration recommends that the Board of School Directors approve the medical standing orders for the 2012-2013 school term as presented.

(ACTION ITEM)**G) Updated Acceptable Use Policy - Student and Staff Sign Off Documents and Bring Your Own Technology Sign Off Document**

The administration has submitted the updated Acceptable Use Policy, Student and Staff Sign Off Documents and Bring Your Own Technology Sign Off Documents for board review.

These documents are included with the agenda

The administration recommends that the Board of School Directors approve the Acceptable Use Policy, Student and Staff Sign Off Documents and Bring Your Own Technology Sign Off Documents as presented.

H) Internet Safety Instruction Guidelines and Web 2.0 Procedures (INFORMATION ITEM)

The administration has submitted the Internet Safety Instruction Guidelines and Web 2.0 Procedures for Board review.

These guidelines and procedures are included with the agenda.

I) Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, July 23, 2012